

To Create a Parent Account for PowerSchool, go to:

<https://stcharlesschoolsc.powerschool.com/public/home.html>

Click on the **Create Account** link towards the bottom of the sign-in page.

The screenshot shows the PowerSchool website's sign-in interface. At the top, the "PowerSchool" logo is displayed. Below it, the "Parent Sign In" section contains two input fields: "Username" and "Password". A link for "Having trouble signing in?" is positioned below the password field. A blue "Sign In" button is located at the bottom right of this section. Below the sign-in section, the "Create an Account" section is visible. It includes a brief description: "Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)" and a blue "Create Account" button at the bottom right. At the very bottom of the page, there is a copyright notice: "Copyright© 2005 - 2012 Pearson Education, Inc., or its affiliate(s). All rights reserved." and a small Facebook icon.

The screenshot displays the "Create Parent Account" form on the PowerSchool website. The form is titled "Create Parent Account" and contains several input fields: "First Name", "Last Name", "Email", "Desired Username", "Password", and "Re-enter Password". To the right of the "Password" field, there is a grey rectangular button. Below the input fields, a "Password must:" section lists a requirement: "•Be at least 6 characters long".

*You may choose any **Desired Username** and **Password** you like, it is not related to the ID and password sent from school

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾
7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	-- Choose ▾

To **Link Students to Account**, enter the full name (first, last name) of your student.

Enter **Access ID**, which is your Parent ID sent to you by school (make sure you not using the student's ID).

Enter **Access Password**, which is your Parent Password (again, make sure you are not using the student's password).

Choose your relationship to the student you entered (e.g. Father).

Click **Enter**.

PowerSchool should establish your account. If not, please contact the school or Matt Quigley directly at: mquigley@stcharlesschoolsc.org